

October 3, 2023 @ 6:30pm

In Attendance

Janet Foote – Principal Linda Evans/Tawn Robinson – Teacher rep Melissa Laird-Arroyo Lauren Apolinario Tasha Richardson	Jason Urquhart Sheri Urquhart Stephanie Arruda Nelly Osmar	Nicole Nedelko Kim Whalen Jennifer Allure
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Regrets

Alison Wills		
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Welcome and Prayer:

Meeting called to order at 6:30pm and we were led in a prayer.

Agenda Item		Notes
Review of minutes by all council members	Janet	Approval of April 2023 minutes
Election of Executive	Janet	Confirmed selection of executive (nominated with no votes needed) Jason Urquhart – Chair Melissa Laird – Secretary Stephanie Arruda - Treasurer
Fundraiser Discussion	Everyone	<ul style="list-style-type: none"> Nelly suggested that a committee be formed for fundraising (Stephanie, Sheri and Lauren volunteered) Discussion about Hallowe'en Dance – it will not be a fundraiser and CSAC will supply popcorn Family Valentine's Dance will be held February 8, 2024 and Nelly will book the DJ for both dances Other fundraising – Mabel's Labels was suggested (by Lauren) and agreed upon Suggestion was made to have Boxed Card fundraiser every other year Need to get funding and prizes for Valentine's auction started now
Principal's Update	Janet	<ul style="list-style-type: none"> Snow ploughing and where the snow is piled – Janet will follow up again with contractor 3D printer has arrived, and training will begin shortly

		<ul style="list-style-type: none"> Clarification about fire procedures during an event with parents in attendance – students MUST return to their classroom and parents may accompany them if they wish
Treasurer	Stephanie	<p>Review of budget</p> <p>Stephanie is waiting for items to clear to determine the balance PIC grant used for the BBQ (\$500.00)</p>
New Items	Everyone	<p>Jason expressed a parent concern regarding have a quiet room during events</p> <p>Melissa addressed the possibility of having a bike rack in the primary yard as well as trees</p> <p>Kim suggested accessing a greening grant</p> <p>An Angel tree will be set up for the Christmas season and will be run by Student Leadership</p>
Communication Guidelines	Janet	<p>A reminder to all members that if a parent directly approaches a CSAC member with a request or concern, the parent is to be directed to school staff or administration</p>

Next Meeting: November 7th at 6:30 pm at St. Elizabeth School